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PLANS AND PROGRAMS STAFF WEEKLY REPORT FOR
PERIOD ENDING 9 FEBRUARY 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. P&PS is involved in developing and planning for an OL Data Administration function and organization. One of the immediate products that this effort will generate is the preparation of more than twenty position descriptions, representing various levels of Data Administration duties and responsibilities. These position description drafts will be provided to PMCD upon their evaluation of P&PS positions in March. The Director of Logistics has endorsed the functional concept.

b. LIMS

As a result of recent SDG modifications to the DSRD Data Flow Diagrams and revisions to accompanying process definitions, each LIMS analyst is being requested to provide the Plans and Programs Staff an informal review of each module's current configuration and definition. These working sessions are in preparation for the ODP/OL/OF user reviews of the Detailed System Requirements Document tentatively scheduled to begin in March. An Office of Finance representative will be invited to participate in these sessions.

c. Regulation Revisions

The following regulations were reviewed, commented upon, concurred in, or published during the past week:

Office Furniture and Furnishings -
Originated by P&PS in conjunction with SD and LSD, and forwarded to OIS/RCD via the D/L for Agency-wide concurrence. At the same time we cancelled the pending HN on systems furniture since the subject is now covered

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SUBJECT: Plans and Programs Staff Weekly Report for period
ending 9 February 1983

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Logistical Services in the Headquarters Area,
and [redacted] Real Estate and
Construction - Several paragraphs are being
changed in these three regulations, all
concerning the dollar limitations on what
the D/L can approve in the field of real
estate and construction. Sent to the D/L
for forwarding to OIS/RCD.

Classified Contract Security - Requested
OIS/RCD to revalidate this regulation with
only one or two word and punctuation
changes.

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Procedures for Financial Administration,
paragraphs 56a and 68a - Concurred.

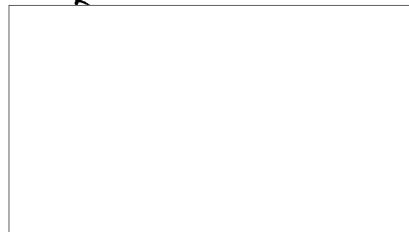
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Communication, and [redacted] Dispatches,
Attachments 1 and 2 - Concurred. [redacted]

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Systems Analysis Branch/P&PS/OL
WEEKLY STATUS REPORT
Week of 31 January to 4 February 1983

I. Major Activities During the Past Week:

A. Support to OL:

PREPRESS (Prepress System). It has been determined that the requirements for an automated Page Makeup System for the Digital Prepress should be formalized in a Request for Proposal since recent trips to the Boston area have revealed that no prospective vendor can currently meet all requirements. [redacted]

[redacted] met with [redacted] Procurement Division, OL, to receive guidance on the preparation of an RFP, and to determine what coordination is necessary. It is hoped that the RFP can be "on the street" by the end of February. [redacted] (U)

MIDAS (FBIS Publications System). A memorandum outlining P&PD's position on the electronic transfer of data from the FBIS MIDAS System to P&PD is being prepared. This memorandum is a result of recent meetings with representatives of the MIDAS Project Office and Information Systems Security Group, Office of Security (OS/ISSG) in which alternative methods were explored. The initial phase of this interface will be a link from MIDAS to a PDP 11/34 minicomputer located in P&PD with eventual output to a mag tape. When P&PD's selection for an automated Page Makeup System has been finalized, we will negotiate with the vendor to provide an on-line interface from the PDP 11/34. This memorandum will be completed in the near future. [redacted] (U)

ICS (Inventory Control System). The ICS data base did not balance at the end of the month. The problem was analyzed and corrected according to correction procedures set up for this particular problem. No problems have been reported with the daily balance. (U)

The ICS off-line data base was reallocated over the weekend to increase it by 1000 tracks. Problems have been occurring during update transactions that render the data base unavailable to the users sometimes up to two days while it is being restored. The reallocation was required to eliminate those types of problems. (U)

The ICS customer was given assistance in adding new data to the 5x8 Inventory Cards used by Supply Division. [redacted] (U)

PDMIS (Procurement Division Management Information System). The Office of Finance experienced problems with the RQ/ADD procedure. It added incorrect data to the CONIF data base only when it was executed by the PDMIS/CONIF interface procedure, RQADDUPDEXC. The specific problems were isolated and RQ/ADD was

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updated to eliminate them. The updated version of RQ/ADD has been operational on CONIF since 3 February 1983. No problems have been reported to date with the PDMIS/CONIF interface updates. (U)

Two new tasks have been identified for the PDMIS data base. These tasks are related to the Major Enhancements to GAS for Prompt Pay. [redacted] (U)

[redacted] CONIF (Contract Information System). A meeting was held with [redacted] OL/SAB, and [redacted] CONIF Data Base Administrator, in order to finalize requirements for the ICS/CONIF interface. These requirements are needed in order for SAB to complete the Detailed System Design Specifications (DSDS) document. The target date for the CONIF DSDS to be completed is 28 February. Since [redacted] will be away for approximately two weeks in February, these requirements must be firm before she leaves. We have been told that we will have the final written requirements from her at the beginning of this week, so that they can be reviewed and discussed before she leaves on 11 February. [redacted] (U)

MPATS (Materiel Procurement Allotment Tracking System).

The MPATS report, normally produced on the last day of the month, was delayed because of an I/O error on an input tape. The customer was advised to create the report upon completion of the ICS month-end cutoff processing. Month-end processing did not complete on schedule, thus delaying the report further. Rerun procedures and JCL were modified to accomodate this special case. The customer received an acceptable report on 4 February 1983. [redacted] (U)

MISCELLANEOUS. An INFO Data Base has been structured for tracking of overtime, annual leave, sick leave, other leave, and training within P&PD. This data base will also incorporate P&PD's Table of Organization as a separate file and will contain information pertinent to staffing. This data base has undergone testing and is now ready for live input. [redacted] (U)

On Monday, 31 January [redacted] System Support Division, ODP, joined the SAB staff for a month-long stay to assist the ICS and CONIF analysts with the Detailed System Design Specifications (DSDS) for the tasks of the ICS/CONIF Interface. Because of the estimated 1500 hour programming effort in SAB and the time constraint for completion, the tasks will be broken down into smaller tasks and assigned to GIM programmers in SSD at Plaza B. However, the SAB analysts will verify all completed work from outside programmers to assure the code meets the specifications.

On Wednesday, 2 February, [redacted] Acting Chief, Systems Analysis Branch, P&PS/OL, was given a tour of the P&PD offices both at P&PS Building and Headquarters. He was briefed by [redacted] on the systems of P&PD the ODP Rotational System Analyst currently supports. [redacted] (U)

II. General Items:

None to report.

III. Problems:

A. Support to OL:

STAT INFO (INFO Applications). Some commands are still inoperative in the INFO System. A maintenance contract for the INFO system is being negotiated with [] by Logistics Services Division, OL. When Form 2420 is received in the Procurement Office, IMS/DDO will be notified to make the new-version media available to Information Center Services Branch, SDD/ODP, for loading on VM1. The company has approved of this action. It will take two days to load, test, and verify the new version of INFO. [] (U)

STAT IV. Upcoming Events:

None to report.